

# Laxton & Moorhouse Parish Council Meeting Minutes

<b>Meeting Description</b>	Laxton & Moorhouse Parish Council Meeting		
<b>Meeting Number</b>	162A		
<b>Meeting Location</b>	Laxton Visitors Centre		
<b>Date &amp; Time of Meeting</b>	21 <sup>st</sup> June 2016 at 7.30pm		
<b>Meeting Attendees</b>	Mr M Manning - Chairman Mr D Brown – Vice Chairman Mr S Hill Mr J Hill Mr R Hennell	Mr M Hennell Mr K Shepherd (Clerk) District Councillor Mrs S Michaels	
<b>Apologies</b>	County Councillor B Laughton No apology was received from Mr J V Godson		
<b>Chairman</b>	Mr M Manning		
<b>Distribution, Those present Plus</b>	Joy Allison (Open Field Magazine)		
<b>Issue Date of Minutes</b>	02/07/16		
<b>Minutes Taken By</b>	Mr K Shepherd (Clerk)		
	<b>Description</b>	<b>Action</b>	<b>Date</b>
<b>1.00</b>	<b>Ten Minutes Parishioners time</b>		
1.01	No Parishioners attended	Note	
<b>2.00</b>	<b>Previous Minutes</b>		
2.01	The minutes of the previous Parish Council meetings held on 25 <sup>th</sup> May 2016 were distributed to Councillors and were agreed as a true representation proposed M Hennell seconded S Hill	Note	
2.02	The Clerk clarified that the minutes from the Annual Parish Meeting will be agreed at the next Annual Parish meeting	Note	
<b>3.00</b>	<b>Matters arising from Previous Minutes</b>		
3.01	None		
<b>4.00</b>	<b>Accounts</b>		
4.01	The Clerk confirmed that year end accounts had been signed off at the last meeting and forwarded to the External Auditor	Note	
4.02	<b>Expenditure to be ratified:</b> NALC membership £72.96 Sports Field Rent £180 Repairs to Moorhouse notice board £38.11 Website hosting D Brown £75.00 Clerks Fees £1,159.47 Clerks Expenses £86.56 Training course NALC M Manning & D Brown £50.00 <b>All were approved</b>	Note	
<b>5.00</b>	<b>Correspondence</b>		
5.01	Meeting at Kelham Hall 07/07/16 Muskham & Sutton on Trent Safer Neighbourhood Group; this is a 1/4ly meeting S Hill agreed to attend future meetings, but not this one, The Chairman asked Dist. Cllr Mrs S Michael to notify them of this	Note	

# Laxton & Moorhouse Parish Council Meeting Minutes

5.02	A NALC Seminar for new Councillors is to be held on the 14/09/16 Epperstone Village Hall 7:30 – 9:30 £25 per place, Mr D Brown and Mr M Manning to attend		
5.03	Grit Bin Request for Moorhouse: This has been declined by N & S dc does not meet criteria, this was discussed further and agreed that the decision will be challenged. Dist. Cllr Mrs S Michael suggested the Clerk contact County Councillor Mr B Laughton. There is the option to purchase a blue Grit bin for £150 (filled with salt) but upkeep and refilling would need to be considered.	Clerk	10/07/16
5.04	A letter from NALC advisor Chris Moses about Dismissal on capability grounds was received and is to be circulated by the Chairman	Chairman	10/07/16
5.05	Mr S Hill raised an issue of the “cow” sign in Moorhouse need of repair The clerk to contact N&SDC	Clerk	10/07/16
5.06	30mph/60mph sign in middle of drive has been requested to be relocate – The Clerk to contact N&SDC	Clerk	10/07/16
<b>6.00</b>	<b>Declaration of Interests</b>		
6.01	It was agreed that for future meeting this item will appear further up the agenda (after meeting minutes) so that any interests can be voiced in advance		
<b>7.00</b>	<b>Glebe Field</b>		
7.01	The Chairman has received the deed documents and will copy them before returning to the custodian, they confirm the purchase date of 1995 by the Parish Council from the Church as additional burial ground. The Chairman will bring a copy to the next meeting.	Chairman	03/08/16
7.02	The Clerk gave a brief summary of the Glebe Field history since purchase, and that at the time of purchase similar Parish Councils were being advised to acquire similar plots of land. Mr K Shepherd was the sitting tenant at the time of purchase and this has continued since this time with the rent being reviewed every three years. The agreement signed by the tenant allows the Parish/Church to return the land (given reasonable notice) for burial ground. The current rent is agreed at £60.00 per annum (which was set in April 2013) at the time this sum was similar to other grazing land rented by The Crown Estate in Laxton, and agreed by the Parish Council who at that time consisted of mainly Tenant Farmers. The Glebe Field occupies 1.7 acres, and can only be used for grazing, however there are considerable constraints which reduce the grazing area of the land: - Access is restricted - No water - Trees - Fencing etc. The new rent payable from April 2016 was agreed at an annual sum of £68.00 (13.2% increase) to be reviewed prior to April 2019. All agreed.	Note	
<b>8.00</b>	<b>Donation to Sports Field</b>		
8.01	The Chairman declared in interest in this item and therefore would not be able to vote if required. The question posed was should the Parish Council support the Sports Club with an annual donation of £300. The donation was agreed for last year and this year proposed by Mr S Hill and seconded by Mr M Hennell. This item will be on future Annual Parish Meeting agendas and agreed then	Note	
<b>9.00</b>	<b>Transparency Code</b>		
9.01	It was confirmed by the 1 <sup>st</sup> July 2016 deadline the Parish Council will be fully compliant with code and all information will be on website, it will also be available to view by appointment with The Clerk if required. The Chairman thanked D Brown for the creation and continued maintenance of the website.	Note	

# Laxton & Moorhouse Parish Council Meeting Minutes

<b>10.00</b>	<b>Police Aid Money (cloths bank collection Dovecote car park)</b>		
10.01	At parish meeting 25th May 2013 it was minuted that the funds raised would be used for village signs and current funds are held in a safe account for this purpose, It was agreed that this savings fund should continue to build for this purpose. Mr S Hill suggested that we may need to seek alternative income to move this project forward sooner. It was agreed that at next meeting a Project Group would be set up to manage this better.	Chairman	03/08/16
<b>11.00</b>	<b>Wellington Maintenance Fund</b>		
11.01	This has been renamed for clarity and the funds remaining will be used for the maintenance and upkeep of Wellington Memorial.	Note	
<b>12.00</b>	<b>Matters for Future Discussion</b>		
12.01	Mr D brown asked about progress with the village defibulator. Mr M Manning confirmed that it will be located in the Visitor Centre and that we are awaiting confirmation of a FOC machine from N&SDC- Agenda item for next meeting.	Chairman	03/08/16
The Chairman stated as the Parish Council was an elected body he would do all he could to ensure it was run in a professional manner, there being no other matters the Chairman closed the meeting at 9.30pm			
<b>Date, Time &amp; Location Of Next meeting</b>	3 <sup>rd</sup> August 2016 at 7.30pm at Moorhouse Church		
<b>Parish Council Clerks Email Address</b>	<a href="mailto:laxtonpc@aol.com">laxtonpc@aol.com</a>		
<b>Laxton &amp; Moorhouse Parish Council Web Site</b>	<a href="http://www.laxtonandmoorhouseparishcouncil.co.uk">www.laxtonandmoorhouseparishcouncil.co.uk</a>		