

LAXTON AND MOORHOUSE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 28 March 2017 in Laxton Visitor Centre commencing 7.30 pm

Present: Councillors:

M. Manning (Chair)
J. Hill
R. Hennell
M.Hennell
J.Godson
S. Hill

In attendance:

C. Millward (Clerk)
Councillor Michael
Members of the public (x3) (until 7.45 pm)

	DISCUSSION AND DECISIONS	ACTION
LMPC/21/17	Apologies for absence: Apologies for absence were received and accepted from Mr Brown (family reasons).	
LMPC/22/17	Declarations of interest: The chair declared an interest as member of the sports field committee in items 12 (Property matters) and 15 (Defibrillator). There were no other declarations of interest, direct or indirect, in any items of business on the agenda.	
LMPC/23/17	Dispensations: None required.	
LMPC/24/17	10 Minutes public speaking: The members of the public raised issues they were experiencing arising out of the use of a property in Moorhouse for the operation of a plant hire business, including the delivery and storage of vehicles and fuel supply. As they understood the position, such use fell outside the existing permitted use and was causing significant disturbance together with noise from early morning until late at night and blocking access to other properties. Councillors noted the matters raised and that the use of the property for such purposes was evidenced in the business's twitter account as shown in printouts of pages passed to them. The members of the public confirmed that they had raised the problem with NSDC by the residents but sought the councillors' support. Councillors discussed the matter and agreed that the clerk should also ask NSDC to investigate the use to which the premises are being put as soon as possible. The members of the public left the meeting at 7.45 pm.	Clerk
LMPC/25/17	Minutes of the parish council meeting held on 25 January 2017: The minutes of the meeting held on 25 January 2017 were agreed as a true record and signed by the chair.	
LMPC/26/17	Matters arising: There were no matters arising. Councillors agreed that the meeting papers circulated in advance of the meeting should include an agenda and minutes for ease of reference.	

<p>LMPC/27/17</p>	<p>Reports from district and county councillors: Mrs Michael reported that, as regards the condition of Old Bar Farmhouse, the property had been included on an NSDC list of properties to be examined with a view to being brought back into use.</p> <p>She will let Mr Hill know the date of the next Safer Neighbourhood Group meeting which he will try to attend subject to his availability.</p>	<p>SM/SH</p>
<p>LMPC/28/17</p>	<p>Reports from Councillors: Mr R Hennell reported that the kerbstones outside Corner Farm had been replaced.</p>	
<p>LMPC/29/17</p>	<p>Retired clerk – Recognition arrangements: Councillors were pleased that, following liaison between the clerk and NALC, Mr Shepherd’s long service to the parish council was being recognised by an invitation to the Queen’s garden party in June 2017. They agreed that this was a fitting tribute.</p>	
<p>LMPC/30/17</p>	<p>Arrangements for 2017 Annual Parish Meeting: To commence at 7.00 pm on 23 May 2017 with the parish council annual meeting to follow at 7.45 pm.</p>	
<p>LMPC/31/17</p>	<p>Financial Matters:</p> <p>a. Financial position as at 28 February 2017: Councillors considered and noted the clerk’s report showing the precise financial position at 28 February 2017.</p> <p>b. 2017-18 insurance arrangements: Included on agenda in error – Not discussed.</p> <p>c. Accounts for payment: The council unanimously approved three payments totalling £4247.73.</p> <p>d. Approve appointment of internal auditor: Approaches to potential internal auditors within the village had been unsuccessful. Councillors agreed that they had no alternative but to appoint an internal auditor from NALC’s list of potential auditors. They decided to appoint Belinda Boyer, subject to her agreement.</p>	<p>Clerk</p>
<p>LMPC/32/17</p>	<p>Property matters including sports field and:</p> <p>a. Crown rent increase: Councillors noted that there had been no rent review since 2013. After discussion, they decided to agree to the proposed increase to £350 with effect from 25 March 2017. The chair will locate the lease to establish the date it expires and the renewal procedure.</p> <p>b. Mowing arrangements: The chair reported that the Sports Committee had purchased a mower which would remain in the committee’s ownership.</p>	<p>Clerk Chair</p>
<p>LMPC/33/17</p>	<p>Parish council website – Transparency fund: The clerk reported on the availability of Government funding for parish council websites to enable parish councils to comply with the Transparency Code. Councillors noted that such funding would not be available indefinitely. The clerk explained that the funding would allow the council to have a bespoke website which would belong to the council alone and be administered by the clerk. She confirmed that she had liaised with Mr Brown and, with his assent, had made a funding application to secure the council’s position. Councillors discussed the matter and decided that a fully funded website specifically designed for the council would be advantageous and that the grant application should be pursued.</p>	<p>Clerk</p>
<p>LMPC/34/17</p>	<p>Planning matters:</p> <p>a. Applications: 17/00305/LBC MINOR INTERNAL ALTERATIONS TO CONVERT THE FIRST FLOOR OF A</p>	

	<p>DETACHED COACH HOUSE IN TO A HOME OFFICE WITH TOILET FACILITIES. The Old Vicarage High Street Laxton Newark On Trent Nottinghamshire NG22 0NX - Councillors considered the application and unanimously decided that they had no objections to the proposal.</p> <p>b. To note planning decisions by NSDC:</p> <p>i. 16/02128/TWCA Works to ash tree (x1) – 9 Timothy Road, Laxton Nottinghamshire: Approval noted</p> <p>ii. 16/02198/FUL Renovation of existing barn conversion to create a further letting bedroom and bathroom. The Dovecote Inn Cross Hill Laxton NG22 0SX – Approval noted.</p> <p>c. To note appeal: APP/B3030/W/16/3165580 – Planning ref 16/01582/FUL Erection of dwelling Land Adjacent Bar Farm The Bar Laxton – Noted. Outcome will be awaited.</p> <p>d. Compliance: Nothing raised</p>	
LMPC/35/17	<p>Village development including approach to the Crown regarding future plans: Councillors considered the contents of the draft letter to the Crown circulated by the clerk. They asked the clerk to include a reference to encouraging and supporting younger people with a connection to the village to secure the continuation of the open field system into the future. Otherwise, letter approved.</p>	Clerk
LMPC/36/17	<p>Village environment and appearance, including:</p> <p>a. Village Hall refurbishment project: No update available.</p> <p>b. Moorhouse “bumps”: NCC Highways response noted.</p> <p>c. New village signs, Laxton and Moorhouse: The chair reported that the four Laxton signs should be installed in April 2017. Mr S Hill will investigate the extent of support in Moorhouse for a fingerpost style sign in the village to report at the May 2017 meeting.</p> <p>d. Adoption of telephone kiosk: The clerk will apply to adopt the kiosk on Moorhouse Lane.</p>	SH Clerk
LMPC/37/17	<p>Dog bins: Councillors agreed that the annual emptying cost of £46 was justified and authorised the clerk to order a 25l green plastic bin with post and fittings. Location to be decided once delivered. To be delivered to the Dovecote (provided that Mr Brown does not object).</p>	Clerk
LMPC/38/17	<p>Defibrillator update, including ownership and risk management arrangements: Councillors confirmed that the council should be the owner of the defibrillator. They discussed risk management and decided that the defibrillator should be checked monthly and the check recorded. The clerk will ask Mr Brown if he would take responsibility for the check. The council’s risk management document to be amended to include the above arrangements.</p>	Clerk/DB
LMPC/39/17	<p>Service faults: The clerk will report the pothole on Green Lane at bottom of Ingers Hill.</p>	Clerk
LMPC/40/16	<p>Correspondence: Item e – Minster Veterinary Centre – Free dog waste bags - The clerk will email the poster to the chair.</p> <p>All other items of correspondence noted.</p>	Clerk
LMPC/41/17	<p>10 Minutes public speaking time: No public present</p>	
LMPC/42/	<p>Agenda items for next meeting: As above plus 2017-18 meeting</p>	

17	dates	
LMPC/43/ 17	Date of next meeting: 23 May 2017	

The meeting closed at 9.15 pm.